

Leah H. Jamieson  
*Interim Dean of Engineering*  
*Ransburg Professor of Electrical & Computer Engineering*

To: Faculty and Staff in the School of Nuclear Engineering

From: Leah H. Jamieson

Subject: Head's Review Process

Date: May 30, 2006



According to University policy and the CoE practice of periodic reviews of heads, we are beginning a formal review of Leteri Tsoukalas as Head of the School of Nuclear Engineering ([http://www.purdue.edu/policies/pages/human\\_resources/iv\\_14\\_3\\_print.htm](http://www.purdue.edu/policies/pages/human_resources/iv_14_3_print.htm)). We have employed an independent party, the Renewal and Transformation Group (RTG), to help us with the development of the surveys and the analysis of the responses.

I will initiate the process by sending faculty, staff and some other Heads and/or members of my Cabinet a survey form to be completed and returned in sealed, confidential envelopes to my office within a two-week period. I also will complete a survey form that will include my assessment of the Head's performance in areas of management and leadership. All survey forms will be collected from my office by the Renewal & Transformation Group, opened and used to create a summary report. You are asked to put your name, telephone number and email address on the survey form in order for the Renewal & Transformation Group to contact some of you to set up one-on-one interview sessions to obtain additional information on the strengths and weaknesses of the Head. Names, telephone numbers and email addresses will not be included in the summary report. The Renewal & Transformation Group will review the summary report with me and then I will meet with the Head to discuss the results of the evaluation.

This process will provide the necessary feedback for the Head of your school to enable him to create and/or make beneficial additions or changes to his leadership of the school and his personal development plans and will satisfy the requirement for his five-year review.

I look forward to your participation in this process by providing candid, constructive feedback that will help us achieve our goal of preeminence.

LHJ:skw

Enclosures

Cc: L. Tsoukalas  
E. Craig  
Selected Peers